

*Guidelines for the Creation of the*  
**Internal Quality Assurance Cell (IQAC)**  
**and Submission of Annual Quality Assurance**  
**Report (AQAR) in Accredited Institutions**  
*(Revised in October 2013)*



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

**विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*  
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

# NAAC

## VISION

*To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.*

## MISSION

- ☞ To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*
- ☞ To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;*
- ☞ To encourage self-evaluation, accountability, autonomy and innovations in higher education;*
- ☞ To undertake quality-related research studies, consultancy and training programmes, and*
- ☞ To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

## Value Framework

To promote the following core values among the HEIs of the country:

- Contributing to National Development*
- Fostering Global Competencies among Students*
- Inculcating a Value System among Students*
- Promoting the Use of Technology*
- Quest for Excellence*

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*Document revised by: Dr. Ganesh Hegde, Assistant Adviser and B. S. Ponmudiraj, Assistant Adviser, NAAC*

# **Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions**

## **Introduction**

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies to remove deficiencies and enhance quality like the "Quality Circles" in industries.

## **Objective**

*The primary aim of IQAC is*

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

## **Strategies**

*IQAC shall evolve mechanisms and procedures for*

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;

- b) The relevance and quality of academic and research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of evaluation procedures;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

## **Functions**

*Some of the functions expected of the IQAC are:*

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Development of Quality Culture in the institution;
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

## **Benefits**

***IQAC will facilitate / contribute***

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;

- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

## **Composition of the IQAC**

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member from the Management
5. One/two nominees from local society, Students and Alumni
6. One/two nominees from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- ♦ It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- ♦ It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.

- ♦ The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

## **The role of coordinator**

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior person with expertise in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have sound knowledge about the computer, its various functions and usage for effective communication.

## **Operational Features of the IQAC**

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

The coordinator of the IQAC and the secretary will have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad-based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

The Annual Quality Assurance Reports (AQAR) may be the part of the Annual Report. The AQAR shall be approved by the statutory bodies of the HEIs (such as Syndicate, Governing Council/Board) for the follow up action for necessary quality enhancement measures.

The Higher Education Institutions (HEI) shall submit the AQAR regularly to NAAC. The IQACs may create its exclusive window on its institutional website and regularly upload/ report on its activities, as well as for hosting the AQAR.

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail ([capuaqar@gmail.com](mailto:capuaqar@gmail.com)). The file name needs to be submitted with Track ID of the institution and College Name or EC number. For example MHCOGN16601-Samudra Arts and Science College, Taliamegu-Maharashtra.doc or EC\_32\_A&A\_143 dated 3-5-2004-Samudra Arts and Science College, Taliamegu-Maharashtra.doc. The Higher Education Institutions need not submit the printed/hard copy to NAAC. The acknowledgements would be sent to the institutions through e-mail.



## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

**AQAR for the year (for example 2013-14)**

**2015-2016**

#### I. Details of the Institution

1.1 Name of the Institution

**Savitribai Phule Mahila  
Mahavidyalaya, Satara**

1.2 Address Line 1

**Karmveer Samadhi Parisar,**

Address Line 2

**Raviwar Peth, Powai Naka**

City/Town

**Satara**

State

**Maharashtra**

Pin Code

**415001**

Institution e-mail address

**savitribai\_phule@yahoo.com**

Contact Nos.

**9420638003, 9767556405**

Name of the Head of the Institution:

**Prin. Dr.D. D .Patil**

Tel. No. with STD Code:

**02162-231705, 228751**

Mobile:

9420638003

Name of the IQAC Co-ordinator:

Prof. Aaphale J. A.

Mobile:

9767556405

IQAC e-mail address:

jayashri1english@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

10106

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/55/RAR/007

1.5 Website address:

www.erayat.org/spms

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C++	--	July,2004	September, 2009
2	2 <sup>nd</sup> Cycle	B	2.14	January,2011	March,2016
3	3 <sup>rd</sup> Cycle	--	--	--	--
4	4 <sup>th</sup> Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15/06/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 30/09/2012 (DD/MM/YYYY)
- ii. AQAR 2012-13 30/09/2013 (DD/MM/YYYY)
- iii. AQAR 2013-14 30/09/2014 (DD/MM/YYYY)
- iv. AQAR 2014-15 30/09/2015 (DD/MM/YYYY)

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input checked="" type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>		

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		

Others (Specify)

- ✓ B.C.A.
- ✓ PG Diploma in Core Competency of Women Development

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government--

Shivaji University, Kolhapur

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students   
 Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Initiatives in Need based short term courses for improving personality and entrepreneurial skills
2. Development of scientific attitude and life style skills through Vivek Wahini
3. Counselling of girl students for their problems on the verge of young stage
4. Implementation of activities as per academic calendar
5. Programme on awareness of Mahatma Gandhi's Thoughts
6. Preparation of AQAR/SSR
7. Motivating faculty members for research
8. Gender Equality Programme('Lek Ladki Abhiyan')
9. Legal advice for women
10. A Workshop on Cyber Crime

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<b>Academic:</b>	
1. To strengthen Entrepreneur Training Programme through NGOs	1. Organized training workshops with NGO namely 'Mandeshi Foundation, Mhaswad' - workshop of making cotton bags, teddy bear, candle, lamp, etc.
2. To submit proposal to Shivaji University to start P.G. courses in Commerce and English	2. Submitted proposals for P.G. Courses in Commerce, Economics, English to Shivaji University and the proposal for Commerce sanctioned by the university and the state government.
3. To establish Yuvak Kalyan Courses through 'Yuva Jagar Abhiyan', Pune	3. Implemented Yuva Jaagar courses 'DTP' and 'Tally'.
4. Utilization of sanctioned UGC proposals under XIth plan	4. Utilization Report submitted to UGC.
5. To submit minor research project proposals to UGC	5. Nine proposals for minor research projects submitted to UGC
6. Organization of State and National level seminars/conferences	6. Three proposals are submitted to UGC for the organization of conference, seminar. Organized in collaboration with D.G. College of Commerce, Satara on 'Recent Trends in Commerce and Management' (Feb.2016)
7. To organize workshop for non-teaching staff	7. Organized workshop
8. To organize workshop on 'Revised Syllabus'	

<p><b>Infrastructure:</b></p> <ol style="list-style-type: none"> <li>1. To extend Ladies Hostel through UGC scheme</li> <li>2. To maintain and improve infrastructure facilities</li> <li>3. To establish new computer lab for different computer courses</li> <li>4. To avail the students with reading room facility</li> <li>5. Seating space for girls in the college campus</li> </ol>	<p>on Revised syllabus of Commerce (B.Com. III) and Economics (B.A.III).</p> <ol style="list-style-type: none"> <li>1. A proposal of Rs.70 lakh for the extension of ladies hostel</li> <li>2. Developed Parking Zone with support of Alumni Association.</li> <li>3. A computer lab with 30 computers established.</li> <li>4. Seating arrangement for the students benches are made available in the open space</li> </ol>
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*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes ☒      No ☐

Management ☒      Syndicate ☐      Any other body ☐

Provide the details of the action taken

In the general meeting of LMC AQAR was placed and discussed before the submission.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	--	--	--	--
UG	<b>03</b>	--	--	--
PG Diploma	<b>01</b>	--	--	--
Advanced Diploma	<b>02</b>	--	--	---
Diploma	<b>02</b>	--	--	--
Certificate	<b>03</b>	--	--	--
Others	--	<b>02</b>	<b>07</b>	--
<b>Total</b>	<b>11</b>	<b>02</b>	<b>07</b>	--
Interdisciplinary	--	--	--	--
Innovative	<b>01</b>	--	--	--

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	<b>03</b>
Trimester	--
Annual	<b>01</b>

##### 1.3 Feedback from stakeholders\* Alumni ☒ Parents ☒ Employers ☒ Students ☒ (On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of syllabi after every 3 years by University Board of Studies (B.A./B.Com/B.C.A. III-revision 2015-16)

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

Computer Centre is established which provides courses for computer literacy and employability skills



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>22</b>	<b>12</b>	<b>07</b>	<b>--</b>	<b>01</b>

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	<b>02</b>	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

--

--

**12**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	<b>21</b>	<b>13</b>
Presented papers	<b>07</b>	<b>17</b>	<b>04</b>
Resource Persons	--	<b>03</b>	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Brain-storming sessions, group discussion, word games for Eng. Compulsory, class seminars, wallpapers, Trade Fair, Projects, Field Visits, Survey, Study Tour
- Use of ICT in teaching

2.7 Total No. of actual teaching days during this academic year

**180**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

**03**

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## 2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>B.A.</b>	<b>112</b>	<b>10</b>	<b>28.5</b>	<b>38.2</b>	<b>4.46</b>	<b>83</b>
<b>B.COM.</b>	<b>110</b>	<b>02</b>	<b>13</b>	<b>50</b>	<b>27.27</b>	<b>92</b>
<b>B.C.A.</b>	<b>20</b>	<b>10</b>	<b>65</b>	<b>05</b>	<b>20</b>	<b>80.96</b>

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching &amp; Learning processes :

- IQAC monitors the teaching & learning processes through the departmental academic calendar of activities and teaching.
- Teaching plan and lesson notes are maintained.
- IQAC motivates for the use of ICT in teaching. PPT power bank, field visit, survey, seminars, project, wallpapers are prepared by the students
- Meetings of various academic committees are held for the planning and implementation of academic and co-curricular activities

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>01</b>
UGC – Faculty Improvement Programme	<b>04</b>
HRD programmes	--
Orientation programmes	<b>01</b>
Faculty exchange programme	--
Staff training conducted by the university	<b>04</b>
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	<b>18</b>
Others	--

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>07</b>	<b>04</b>	--	<b>02</b>
Technical Staff	--	--	--	--

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research and Advisory Committee has been established which motivates to faculty members for undertaking research oriented activities.
- Two workshops for faculty members were organized on Revised Syllabus in the subject of Advanced Accountancy at B.Com III level and Economics at B.A.III level on behalf of Shivaji University, Kolhapur.
- Four faculty members were deputed for doing Ph. D. Work (August 2014).
- Won first prize in 'Avishkar Research Mahotsav' at University level under Commerce, Management and Law category.
- Won first prize in 'Avishkar Research Mahotsav' at District level under Humanities category.
- Motivating faculty members for writing research articles in Peer Referred Journals with impact factor.
- Promoting faculty members for attending international/national/state conferences/seminars/workshops, training programmes, Orientation and Refresher courses.
- Faculty members contributed as Chairperson/ Resource person in International/national/state and University level conferences/seminars/workshops
- Encouraging faculty members for writing books and articles .
- Some faculty members have written Self-Instructional Material(SIM) for the students of Distance Mode Education from Shivaji Uni. Kolhapur and books are published by few faculty members.
- Research papers are published in Referred Journals by faculty members. Twenty Nine research papers are presented by faculty members in international, national, state level seminars and conferences in academic year 2015-16.
- Five faculty members are working as M.Phil. and Ph. D. Guide.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	<b>03</b>	<b>04</b>	--	--
Outlay in Rs. Lakhs	<b>1.75 Lakhs</b>	<b>2.30 Lakhs</b>	--	--

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>10</b>	--	--
Non-Peer Review Journals	<b>07</b>	--	--
e-Journals	<b>06</b>	--	--
Conference proceedings	<b>08</b>	<b>10</b>	<b>02</b>

### 3.5 Details on Impact factor of publications:

Range	<b>1.011-4.205</b>	Average	<b>2.608</b>
h-index	--	Nos. in SCOPUS	--

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	02 years	UGC & BCUD	Rs.4.92 Lakhs	Rs.3.775 Lakhs
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	02 years	BCUD, Savitribai Phule Uni., Pune	Rs. 0.57 Lakhs	Rs. 0.275
Students research projects (other than compulsory by the University)	---	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	Rs. 5.49 Lakhs	Rs. 4.05 Lakhs

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="--"/>	CAS	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
DPE	<input type="text" value="--"/>			DBT Scheme/funds	<input type="text" value="--"/>

3.9 For colleges      Autonomy       CPE       DBT Star Scheme   
                                  INSPIRE       CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	--	--	--	02 workshops on Revised Syllabus	--
	Sponsoring agencies	--	--	--	Shivaji Uni, Kolhapur	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations      International       National       Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency       From Management of University/College

Total

3.16 No. of patents received this year	Type of Patent	Number
	National	Applied Granted
	International	Applied Granted
	Commercialised	Applied Granted

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	01	--	--

3.18 No. of faculty from the Institution  
who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A Survey of children not appearing for school conducted by NSS candidates in collaboration with Satara Municipality
- Participation of students and faculty members in 'Clean Satara Campaign' organized by Municipal Corporation, Satara
- A visit to Old Citizens Ashram namely 'Anand Ashram'
- Organized 'Trade Fair' event for inculcating business view among the students.
- Organized 'Road Safety Workshop'
- A training programme of hundred hours for 60 students organized in collaboration with Tata Consultancy Services
- Orientation programme was organized on handling and safety use of LPG Cylinder for domestic and business purposes.
- Various lectures were organized throughout the year in order to develop scientific temper through Vivek Wahini Committee.
- A training programme was organized to train the students in making candles and handbags
- Training and guidance was provided by institution on Disaster Management to rural people
- Financial assistance provided to Draught affected families by giving one day salary of each employee from the institute.
- NSS students Rally was organized regarding Women's safety
- *Gram Swachhata Abiyan* , child health checking camp, women health checking camp were organized at Mahuli village through NSS.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	----	1500 sq.ft	Own	13,00000
Class rooms		03	Own	13,00000
Laboratories	01	01	UGC and Own	1,80,000
Seminar Halls	-	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	Water Purifier	Own	150,000
Value of the equipment purchased during the year (Rs. in Lakhs)		---	--	
Others				

#### 4.2 Computerization of administration and library

**Office-**Computer-05, Internet-02,Scanner-02 ,Xerox Machine-01 Printer- 05  
(Online All form Feeding. Tally Soft,)

**Library-** Computer-02, Internet-01,Scanner-01 ,Xerox Machine-01 Printer- 01

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7587	413509	325	22909	7912	436418
Reference Books	11893	1451744	54	15094	11939	1466838
e-Books	97000	5000			97000	5000
Journals	34	24853	10	10000	44	34853
e-Journals	6000	5000			6000	5000

Digital Database	-	-	-	-	-	-
CD & Video	82	4833	-	-	-	4833
Others (specify)	214	12000	-	-	-	12000

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	70	01 (41Comp)	Bsnl.03	Comp. Lab Office	Comp. Lab Office	05	03	-
Added	-	01 (17Comp)	Other01	----	----	-	-	-
Total	70	02(58Com)	04			05	03	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer & internet access for teachers
- One day workshop on 'Current Trends in IT'
- Hardware and Maintenance Course for B.C.A. students

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	AMC-Rs.30,000 p.a
ii) Campus Infrastructure and facilities	116236/-
iii) Equipments	35214/-
iv) Others	146822/-
<b>Total :</b>	<b>328272/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC motivates for ladies hostel activities –“Ladies Hostel Week” having elocution competition. Rangoli, Mehendi, essay competitions and arranged guest lectures . Also it made attempts to increase physical facilities (tea machine, water purifier)
- IQAC enhances research oriented activities among the students like *Avishkar* organized by Shivaji Uni., Kolhapur (Poster, PPT, Models prepared by the students)
- IQAC pursues in getting library facilities like book bank to the students.
- IQAC encourages NSS committee and Vivek Wahini committee to have various extension activities.
- Deputing students to participate in cultural activities like University/Central Youth Festival, Elocution competitions.
- Deputing students to attend workshops/seminars under Lead College Scheme.

#### 5.2 Efforts made by the institution for tracking the progression

- Teacher Parent Scheme to know the needs and problems of the students
- Suggestion Box for the students for the further action if necessary.
- Grievance Redressal Cell working for improvement accordingly
- Feedback Mechanism and result analysis considered for required improvements.
- Incentives are given to the meritorious academic and sports students.
- A well equipped Fitness Gym started.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
851	--	--	30

(b) No. of students outside the state

--
----

(c) No. of international students

--

Men	No	%	Women	No	%
	--			881	100

Last Year(2014-15)						This Year(2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
611	134	04	128	--	877	537	119	70	125	02	851

Demand ratio 1:1

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- There is a Competitive Exam Training Centre with Visiting Faculty and library
- Karmveer Vidyaprabhodhini organizes General knowledge exams
- A course of 100 days in soft skills organized in collaboration with Tata Consultancy Services, Mumbai for B.A.III, B.Com.III students

No. of students beneficiaries

163

#### 5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

#### 5.6 Details of student counselling and career guidance

- Competitive Exam Training Centre
- Career Counselling Cell (Commerce)
- Vivek Wahini
- Student Welfare Committee
- Anti-Ragging Committee
- Workshops organized under university's Lead College Activity Scheme
- UGC COC and need based short term courses
- Counselling Cell

No. of students benefitted

881

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	114	19	--

### 5.8 Details of gender sensitization programmes

- Gender Sensitization activities undertaken by Social Activist and Paediatrician Dr. Chitra Dabholkar
- Sexual Harassment Prevention Committee
- 'Lek Ladki Abhiyan' led by Adv. Varsha Deshpande
- Women empowerment programmes organized through NSS

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

38

National level

--

International level

--

No. of students participated in cultural events

State/ University level

17

National level

-

International level

--

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

1

National level

--

International level

--

Cultural: State/ University level

--

National level

--

International level

--

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	175	652370/-
Financial support from other sources	05	25000/-
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_NIL\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### Vision of the College:

- Education for the upliftment, social justice and strngthening womanhood for the peaceful progress of India

##### Mission statement of the College:

- To impart highgher education to the women from rural area to awake them educationally, socially, culturally, intelectually and emotionally.
- To enrich and maintain the competency and the status of women.
- To provide education to women for healthy atmosphere, carporate life and welfare.
- To make available competent, qualified and self-respective women for society.
- To encourage women to participate fully in all actions towards equality.
- To make women economically independent and menatally strong.
- To promote all-round personality development of women through curricular and extra-curricular activities.
- To facilitate attitudes, traits and moral values of women in keeping with the ideas of society.

#### 6.2 Does the Institution has a management Information System

Yes

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- BOS members take active participation in curriculum designing at University level.
- Organiztion of workshop on revised syllabus of B.A.III Economics and B.Com.III Accountancy

### 6.3.2 Teaching and Learning

- To provide practical knowledge field visits are organized.
- Parent institute signed MOU with Tata Consultancy for career development of the students.
- Use of ICT in teaching encouraged, PPT bank on website of Rayat Shikshan Sanstha.
- Academic Diary, Syllabus Completion Reports and results analysis reports are maintained.
- Progressive and talent batches for English and Accountancy.

### 6.3.3 Examination and Evaluation

- CAP(Central Assessment Programme)of Shivaji University arranged by the college for B.Com.II, B.Com.III., B.B.A.II & III, B.C.A.II & III at district level.
- Faculty members working as members of Universtiy Flying Squad, Senior Supervisor, Paper setter, Examiner, Moderator.
- Result analysis compulsorily maintained for quality enhancement.
- Project, seminar, group discussion are used as evaluation tools.

### 6.3.4 Research and Development

- Mother intitution has its own Research centre at Satara. Our faculty members contributed in its mission.
- To inculcate research habit and academic skills management provides study leaves, fellowship and duty leave.
- Nine proposals for Minor Reaearch Project are sent to UGC.
- To inculcate research habit among the students, they are motivated to participate in 'Avishkar' organized by Shivaji University and State government of Maharashtra.



#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Purified water facility provided at every floor.
- Book-bank facility given by 'Siddhivinayak Trust' made available for the students.
- 5074 books received from 'Kunda Dabholkar Wachanalay' of renowned social activist Narendra Dabholkar family
- Multipurpose hall, Ladies common room, Competitive Exam Guidance centre and Short term courses.

#### 6.3.6 Human Resource Management

- Various subcommittees like steering, IQAC and LMC committee are prepared for quality improvement of various academic and non-academic activities.
- We have bureaucratic model from the Principal to peon. Responsibilities are allocated among staff members for better management of human resource.

#### 6.3.7 Faculty and Staff recruitment

- Faculty and staff recruitment as per UGC, University and Government rules done at Sanstha level.
- The experts for short term courses and C.H.B faculty are appointed with help and prior permission of Rayat Shikshan Sanstha and LMC

#### 6.3.8 Industry Interaction / Collaboration

- To create and develop industrial relation and for the betterment of career of the students we have MOU with-
- 1. Karmveer Vidyaprabodhini, Rayat Shikshan Sanstha, Satara.
- 2. Yashwantrao Chavan School of Social Work, Jakatwadi, Satara.
- 3. IDBI Rural Self Employment Training Institute, Satara.
- 4. Maharashtra Vivek Wahini
- 5. Amrutwel Money Plus Business.
- 6. Shri Mahila Griha Udyog Lijjat Papad, Pune.
- 7. Bharati Madhyavarti Sahakari Grahak Bhandar Ltd, Pune
- 8. Katdare Food Products Pvt. Ltd, Satara
- 9. Liberty Institute of Fashion Technology, Pune.
- 10. Satara Communication, Satara.
- 11. Palekar Food Products Pvt. Ltd
- 12. NGO-Action for Women and Rural Development (AWARD)
- 13. Karmveer Bhaurao Patil Institute of Business Education and Research, Varye, Satara

#### 6.3.9 Admission of the Students

We are following government and university rules and regulations and reservation policy for admission of the students.

#### 6.4 Welfare schemes for

Teaching and non-teaching	<p>I)For the welfare teaching and non-teaching our parent institute runs two important schemes namely ,</p> <p>i. Rayat Kutumb Kalyan Scheme</p> <p>ii. Rayat Sevak Welfare fund</p> <p>II)Our parent institute has one employee bank namely Rayat Sevak Co-operative Bank, Satara. Any employee can get three types of loans and special housing loan, vehicle loan, gold mortgage loan, educational loan.</p> <p>III) For teaching and non-teaching staff we have group insurance scheme</p> <p>IV)Late Lakshmibai Bhaurao Patil Patpedhi Provides educational loans to the</p>
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	employees' wards
Students	<ol style="list-style-type: none"> <li>1. Earn and Learn Scheme</li> <li>2. Student Welfare Fund</li> <li>3. Freeships and scholarships</li> <li>4. Prizes and incentives for brilliant students and sportspersons.</li> </ol>

6.5 Total corpus fund generated

617000/-

6.6 Whether annual financial audit has been done

Yes

✓

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	--	Yes	Rayat Shikshan Sanstha, Satara
Administrative	Yes	State Government	Yes	Rayat Shikshan Sanstha, Satara

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

✓

No

--

For PG Programmes

Yes

--

No

--

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Internal Assessment
- Flying Squad for smooth functioning of exam
- Clubbing system for senior supervisors and external supervisors

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- B.A.I Exam and evaluation responsibility given to colleges
- Autonomy given in framing syllabus and evaluation of CPC courses and appoint faculty for these courses
- To arrange lecture series regarding social reforms along with financial support(Lead college scheme of University)

6.11 Activities and support from the Alumni Association

Trade Fair activity in 2015-16

6.12 Activities and support from the Parent – Teacher Association

- Parent -Teacher Association Meet was conducted and healthy support is recieved from various parents for collecting funds and getting material for building/infrastructure as well as support services

6.13 Development programmes for support staff

- Management organizes training programmes/courses for non-teaching staff-
- A workshop organized by the college for non-teaching staff 'Current Trends in IT'
- NSS Orientation courses organized by University, attended by faculty

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Use of solar system
- Tree plantation
- Campus cleaning and beautification-'Campaigne for Plastic Free Campus'

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 'P.G. Diploma in Core Competency of Women Development'
- Vivekwahini committee activities in collaboration with Maharashtra Vivek Wahini
- Entrepreneurship Development Programmes developed with the collaboration of NGO 'Mandeshi Foundation'

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

#### Academic:

- A COC in 'Fashion Designing and Dress Making' have been started.
- Entrepreneurship Training Programme were organized successfully such as Mehendi Design Course, Preparation of Cotton Bags, Teddy Bears, Pillow Covers and Art of Maharangoli.
- Various short term courses undertaken successfully
- Three Minor Research Projects by the faculty members completed and submitted to UGC. Nine proposals for MRP sent to UGC. Also applied for interdisciplinary national seminars in the subjects Marathi and Hindi, Social Science and Commerce and Economics.
- Successful organization of Workshops on Revised Syllabus in 'Economics(B.A.III) and Commerce'(B.Com.III) with the help of Shivaji University, Kolhapur.

#### Infrastructure:

- Ladies Gym made open for the students, Alumni, citizens.
- Completed construction of three rooms.
- Started the construction of Toilet Blocks for the staff.
- Installed water purifier with RO system.
- Construction of Vehicle Parking.
- Construction of a Computer lab. Wi-Fi and NET facility made available for the students and teachers

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 100% students are enrolled for short term courses.
- Women empowerment through Vivekwahini

Vivek Wahini committee collaboratively with Maharashtra Vivek Wahini had conducted various programmes throughout the year such as-

- ***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Organization of Campaign 'Say No to Plastic Bags'
- Students of Economics department made presentation based on the theme of 'Chipko Movement' on Traditional Day Programme.
- NSS activities- Campus Cleaning, Village Cleaning,
- No Vehicle Day

7.5 Whether environmental audit was conducted?      Yes ☐      No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Enlisting of students deprived of education, collected information and sent to University
- Earn and Learn Scheme

## 8. Plans of institution for next year

### Academic:

- To organize Faculty Development Programme.
- Enrichment of Placement Cell to increase employability of the students.
- To undertake student-centric activities like employment card, counselling, S.T. bus Pass etc.
- To organize workshop regarding awareness of recent trends in education like modern banking, computer literacy, use of ICT.
- To start and develop MKCL/CLICK centre for students.

### Infrastructure:

- Extension of library building.
- Additional facility of washrooms.
- Multipurpose Hall.
- To start store for students.

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

**ANNEXURE I:**  
**RAYAT SHIKSHAN SANTHA'SATARA**  
**SAVITRIBAI PHULE MAHILA MAHAVIDYALAYA , SATARA**  
**ACADEMIC CALENDER 2015-16**

<b>Month</b>	<b>Nature of work</b>	<b>Month</b>	<b>Nature of Work</b>
<b>June 2015</b>	<b>1. Admission Process</b> <b>2. First Term Meeting for annual work planning and formation of various college committees</b> <b>3. Preparation and display of the Time-Table</b> <b>4. Departmental Meetings</b> <b>5. Principal's Address</b>	<b>October 2015</b>	<b>1.2 Oct .Gandhi Jaynti</b> <b>2. Departmental Meetings</b> <b>3.Elucution Competition</b> <b>4.Culture activities –Youth Festival of Shivaji University Kolhapur .</b> <b>5. Term end staff Meeting</b> <b>6.Staff Academy</b> <b>7.Phataka Virodhi Abhiyan , Vivekvahini</b> <b>8.Result Analysis</b>
<b>July 2015</b>	<b>1. Planning of annual work , Meetings of various college committees , Result Analysis</b> <b>2.Finalising admission process for N.S.S</b> <b>3.Inauguration of cultural , Staff Welfare , Planning forum and other departments</b> <b>4.Celebration–“Population Day”. “Shahu Maharaj Jayanti Din.”</b> <b>5. Diagnostic Test at B.A / B.Com / B.C.A –I level Literary Association .</b> <b>6. IQAC Meeting</b>	<b>November 2015</b>	<b>1.Second Term Meeting</b> <b>2.University Examination</b>
		<b>December 2015</b>	<b>1.Aids Day</b> <b>2.Lead College Activities</b> <b>3.NSS Camp</b> <b>4.IQAC</b>
		<b>January 2016</b>	<b>1.U.G.C Sponsored Seminar to be conducted .</b> <b>2.Savitribai Phule Jaynti</b> <b>3.N.S.S Activities</b> <b>4. Departmental Meetings</b> <b>5.Parents Meet / Alumni Meet</b> <b>6.College Trip</b> <b>7. Lead College Activities</b>
<b>August 2015</b>	<b>1.Death anniversary of Lokmanya Tilak and August Kranti Din.</b> <b>2. Departmental Meeting</b> <b>3. Arranging guest lectures on behalf of cultural and planning Forum Department.</b> <b>4. Regular activities AQAR To NAAC , Lead college Activities And N.S.S to be conducted , Dept.wise Guest Lecture</b>	<b>February 2016</b>	<b>1.Annual Prize Distribution</b> <b>2.Elocution Competition of Planning Forum .</b> <b>3.Deparmental Meeting</b> <b>4.Unit Test</b>
<b>September 2015</b>	<b>1.Celebration of Teacher's Day</b> <b>2. Departmental Meeting</b> <b>3. Guest lecture –Planning Forum</b> <b>4. Parents Meet</b> <b>5. 22 Sep.Karmveer Jayanti celebration</b> <b>6. Unit Test</b>	<b>March 2015</b>	<b>1.Deparmental Meeting</b> <b>2.Submission of Synopsis</b> <b>3.Universities Examination Work</b> <b>5.Womens Day Celebration</b>



	<b>7. Vivek Wahini Programme</b>	<b>April 2015</b>	<b>1.14 April Ambedkar Jaynti</b> <b>2.API</b> <b>3.Staff Academy</b>
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## **ANNEXURE II:**

### **FEEDBACK ANALYSIS**

## **STUDENTS' FEEDBACK ON TEACHERS:**

1. Most of the students are satisfied about the communication skills of the teachers. Few students consider one to two teachers' communication skills as good.
2. More than half of the students think the interest generated among the students by the teachers is very good. Some of the students think it as good. Few students find it average.
3. Though many students are satisfied with the availability for counseling of the teachers in and out of the class but very few students are not satisfied with it.
4. Majority of the students find the punctuality of the teachers very good. Some of the students find it good and average opinion and poor opinion is expressed by few students about particular teachers.
5. Students' satisfaction regarding the knowledge base of the teachers is very good. Only a few students think of it as good and average level.
6. 63.68% students think of lecture delivered by faculty as very good. 24.08% students expressed their view as good level and for 10.52% students have average satisfaction and only 0.5% students are not satisfied.
7. The most of the students are satisfied with the encouragement and motivation given by the teachers. Only few consider it at good, average and poor level.
8. Most of the students are fully satisfied with teachers' commitment and academic sincerity. Near about 72% students are happy with student teacher relationship.
9. Majority of the students are satisfied with the teachers' overall contribution in academic and extracurricular activities.

**Student satisfaction index is 92%**

## **STUDENTS' FEEDBACK ON INSTITUTE:**

1. Having the educational facility especially for girls all the students are satisfied with the institute.
2. Almost all students consider academic content as good. Only 2% students consider it at average level.
3. Students are satisfied with the study material provided by teachers.
4. Majority of the students consider internal examination system as good. Only a few students have an average opinion.
5. Almost all the students are satisfied with the interactions with the faculty members. Only few are exceptions.
6. Library facility is appreciated by most of the students. Only a few students are not happy with physical facilities provided in library.
7. Regarding the computer facility provided by the college 50% students are happy and remaining 50% students have good and average opinion.
8. Hostel facility is appreciated at good level by most of the students and some students have an average opinion and 25% students think it as very good.

9. Regarding the recreational and extracurricular activities 90% students are satisfied and only 10% students have an average opinion.
10. Sports facilities are considered mostly at good level.
11. 90% students are fully satisfied the curricular activities organized by the college.
12. Administrative staff is considered as very good and good by the students.
13. Overall rating about the institute and facilities provided by it is very good and good.

**Student satisfaction index is 84%**

#### **ALUMNI'S FEEDBACK ON INSTITUTE:**

1. The environment of the institute is quite good according to the most of students.
2. More than 50% students are with the infrastructural facilities provided by the institute. But some students may want development in it.
3. Regarding the computer facilities the fair number of students are satisfied . Only a few students have an average opinion for it.
4. Majority of the students are satisfied with the library facility. Only a few are exception to it.
5. Most of the students have gratified opinion regarding the teaching staff. Only a few have dissatisfaction about a particular teacher.
6. Almost all the former students are satisfied about office staff.
7. Most of the alumni think positively about the sport facilities provided by the institute. Only a few former students wish improvement in it.
8. Majority of the students are satisfied with hostel facilities with a few exceptions.
9. The quality of supported material provided by the institute is appreciated by most of the students. Only a few have considered it at average level.
10. Overall rating given by former students regarding the institution is satisfactory. Only a few want improvement.

**Alumni satisfaction index is 80%**

#### **FEEDBACK FROM PARENTS/GAURDIANS ON INSTITUTE:**

1. The majority of the parents are satisfied with the contribution of the college in all round development of their wards. For few parent it is satisfactory.
2. Though many parents consider infrastructure and support services of the college as good. Some of them want improvement in it.
3. Most of the parents are satisfied with the curricular and extracurricular activities being carried out by the college.
4. Most of the parent think quality of the teaching as good. Only few think it as unsatisfactory.
5. According to the most of the parent the curricula of various courses adequate and relevant to the present age. Only few consider it unsatisfactory.

6. Overall almost all parents are satisfied with the contribution of the college to the students' development.

**Parents'/Guardians' satisfaction index is 90%**

### **Employer's About the Students of the College:**

1. According to 66% employers are satisfied with the students' ability and their discipline at work place
2. Almost all the employers satisfied with the punctuality and knowledge of the students
3. 50% employers think communication and capability good. Remaining want improvement in them
4. Some employers consider attitude of the employed students good.

**Employer's satisfaction index is 77%**

## **ANNEXURE III**

**RAYAT SHIKSHAN SANSTHA'S**  
**SAVITRIBAI PHULE MAHILA MAHAVIDYALAYA, SATARA**  
**COC & SHORT TERM COURSES**  
**2015-16**

<b>Sr. No.</b>	<b>Course Name</b>	<b>2015-16</b>
1	Beautician	35
2	Screen Painting	42
3	Communication & Soft Skill	116
4	Fashion Designing	44
5	Entrepreneurship Development	170
6	Tally	45
7	Modern Banking Management	105
8	Computer Hardware Maintenance	19
9	Police Training before recruitment	12
10	Journalism	114
11	Certificate course in Entrepreneurship	30
12	Diploma course in Entrepreneurship	28
13	Advance course in Entrepreneurship	23

**ANNEXURE IV**  
**WOMEN EMPOWERMENT THROUGH VIVEKWAHINI**

The college has made MOU with Maharashtra Vivekwahini and undertakes various activities in collaboration with it. Maharashtra Vivekwahini works for eradication of superstitions, developing scientific attitude in society through its social activists and thinkers. Dr. Chitra Dabholkar with her team visits the college every alternate Saturday and organizes sessions for girl students.

- i. Art films with social messages of social reforms, eradication of superstitions, dowry system protest etc have been shown to the students.(e.g. 'Water', Saatchya Aat Gharat'). Discussions are held after the screening of the films.
- ii. Protest rallies against the assassination of Great social reformer and thinker Dr. Narendra Dabholkar and Govindrao Pansare and slow legal procedure to find the criminals
- iii. Dr. Chitra Dabholkar's PPT lecture on 'Sex Education and Human Physiology'(15/10/2015)
- iv. Students' collective decision of 'No Crackers in Diwali'
- v. Guidance of Dr. Chitra Dabholkar on 'Counselling before Marriage' and discussion on the topic. Also questionnaire given to the students on the topic. (25/12/2015).
- vi. Discussion on life skills such as 'Creative Thinking and Critical Thinking'.
- vii. Students performed the short drama namely '*Vishwas*' and '*Jodidar Niwadtana*'

Throughout the year social worker Dr. Chitra Dabholkar, Adv. Bina Shah, Mrs. Vaishali Devi, Manjiri Devi, Manju Shete, Nita Talwalkar, Dipa Mahajani, Ashwini Adgal had arranged various programmes to improve students creative radical thinking and scientific attitude in actual life.