



Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara

Department Of English

Academic Calendar: 2024-25

(1/7/24 to /10/24, /11/24 to /05/25)

Sr. No.	Month	Activity
1	June	1.University examination Result Analysis 2. Admission Process
2	July	Admission- Offline- Classes: B.A.I, B. Com. I
3	July/ August	1.Meeting of the Department: Action plan/Academic Calendar, Timetable, workload, distribution of syllabus, Bridge Course for TY B A Students Diagnostic Test for Slow and Advanced Learners scrutiny
4	August	Teaching of all classes Spirit-First Issue Display Welcome of Freshers/ Principal's Address Guest Lecture / ICT Teaching Short Term Courses: Commencement & English Literary Association: Inauguration
5	September	Teachers Day Celebration Departmental Meeting Expert Lecture Workshop under Lead College Celebration of Birth Anniversary of Karmaveer Bhaurao Patil Karmaveer Jayanti-Saptah Unit Test /Surprise Test/ Open Book Test /Quiz HomeAssignment-1/ICT Teaching
6	October	Parent Institute-Celebration of Foundation Day-4 th Oct. Coaching to slow and Advanced Learners Departmental Meeting Unit Test/ Surprise Test/ Open Book Test /Quiz Seminar on Language, Literature and Culture Expert Lecture/ MoU Activity Infotainment Activity Research Activity Avishkar, Classroom seminar Preliminary Exam- Question Paper Setting -Checking
7	I/II Term	



8	I& II Term	Screening of plays/films/videos
9	I& II Term	Remedial Coaching
10	I&II Term	Coaching to Advanced & Average Learners
11	I&II Term	Short term Courses-
		1)Soft Skills Development and Career in Arts B.A.I
		2)English Communication Skills-B Com. I
		3)English Communication Skills-B.A.I
12	I&II Term	CIE/IQAC Activities
		1.Home Assignment-
		2.UnitTests B.A.I, II, III,B. Com. I, II
		3.Surprise/Spot Test/ Open Book Test B.A.I,II,III
		4.PPT-B.A.III
13	November	Alumni Meet
		University Exams, CAP
		Mentor-Mentee-Meeting, Departmental meeting
14	December	University Exams, CAP
		Literary Quiz, English Poetry Recitation And Elocution Competition
		Study Tour/Field Visit
		Field Visit- Bank /Library/Book Exhibition
		Home Assignment
15	I&II Term	CIE/IQAC Activities
		1.Home Assignment
		2. Unit Test B. A. I, II, III, B. Com. I, II
		3.Surprise/Spot Test/ Open Book Test B.A.I,II,III
		4.PPT-B.A.III
16	January 2025	Departmental Meeting & Wall Paper-Spirit
		Unit Test / MoU Activity
		Parents meet(offline)
		Mentor-Mentee Meeting
		English Literary Association
		3.Guest Lecture on Language and Literature
17	February	Workshop on Career Opportunities for Arts Graduates
		Departmental meeting
		Project , Preliminary Exam, Question Paper Setting - Checking
		Essay writing competition
18	March	Wall Paper-Spirit

		International women's' Day-Celebration
		University Exam Paper Setting
		Departmental Meeting, Extension Activity
		Sports Trade Fair, Gymkhana Day, Trade Fair
19	April	Farewell to final year Students
		Uni. Exam, CAP
		International /National Seminar/webinar
		CIE Activities
20	May	Alumni Meet
		Maharashtra Din-1 st May,2025
		Death Anniversary of Karmaveer Bhaurao Patil - Celebration,
		Uni. Exam, CAP



Josphale
Head
 Department of English
 Savitribai Phule Mahila Mahavidyalaya, Satara

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English
Time-Table: 2024-2025

Sr.No.	Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	8.00To 8.50 am	B.A III Spl (RDT) B.Com II (LSP)	B.A III Spl (LSP) B.A.II Com (JAA)	BA III Spl (LSP) B.A.I Opt (RVG) B.Com I(JAA)	B.A III Spl (RDT) B.Com II (LSP)	B.A III Spl (JAA) B.A.II Opt (LSP)	B.A.I Opt (JAA) BA III Spl (LSP)
2	8.50To 9.40 am	B.A III Spl (LSP) B.A.I Opt (JAA)	B.A III Spl (JAA) B.A.II Opt (RDT)	B.A. III Spl (JAA) B.A.II Opt (LSP)	B.A. III Spl (LSP) B.Com. I(JAA)	BA III Spl (RVG)	BA III Spl (RVG) B.Com. II (RDT)
9.40 to 9.55Recess							
3	9.55 To 10.45 am	B.A III Spl (JAA) B.A.II Opt (RDT)	BA III Spl (RVG) B.A.I Com(LSP)	B.A.III Com (RVG)	B.A.II Com (RVG) BA III Spl (JAA)	B.A III Spl (LSP) B.A.II Com (RVG) B.Com. II (RDT)	B.A III Com (LSP)
4	10.45to 11.35 am	B.A III Spl (RVG) B.A.I Com(LSP)	B.A III Spl (JAA)	B.A III Spl (JAA)	B.A.III Com (RVG) B.A.II Opt (LSP)	B.A III Com (LSP) B.A.I Opt (JAA)	B.A III Spl (JAA) B.A.II Opt (RDT)
5	11.35To 12.25 pm	B.Com. I IT (RVG)	B.Com. I IT (RDT)	BCA I (MRS)	BCA I (RVG)	BCA I (RVG)	BCA I (MRS)
6	12.25 To 1.15 pm		B.A.II Opt (LSP)	B.A.II Com (JAA)	B.A.II Opt (RDT)		
7	01.15 To 2.05pm						
8	2.05 To 2.55 pm						

JAA- Dr. J.A. Aphale LSP- Mrs. L.S. Patil RDT- Mr. R.D.Tanksale RVG- Mr. R.V. Gaikwad

Subject Teacher

J. Aphale
Head of the Department





Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English

2024-25

Notice

Date: 8th July, 2024


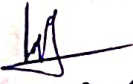
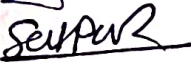
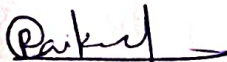
All the faculty members of the Dept. of English are hereby informed that the meeting will be held on 10th July, 2024 in the cabin to discuss regarding the syllabus distribution and action plan. Kindly remain present at 12.00 pm.

Agenda:

- 1) Syllabus
- 2) Workload distribution
- 3) Time-table
- 4) Yearly Academic Plan
- 5) ICT Teaching (Lectures)
- 6) Online Google Quiz (Test) and Home Assignment



Members:



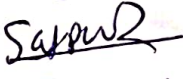
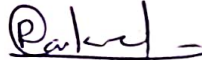
- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mrs. Satpute M.R. 
- 4) Mr. Gaikwad R.V. 


Head
Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English
2024-25
Minutes

Date: 10th July 2024

The meeting was held on 10th July 2024 at 12.00 pm in the Dept. of English and the following members were present for the meeting.

- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mrs. Satpute M.R. 
- 4) Mr. Gaikwad R.V. 

The following decisions were taken:

- 1) Syllabus & workload distributed as per the following:

Sr. No	Name of the Teacher	Class	Paper	No. of Lectures
1	Dr. Aphale J.A.	B.A.III	P. No. VII & XII, P. No. VIII & XIII	08
		B.A.II	AEC- (English Comp.)	04
		B.A.I	Major Mandatory (MM)	03
		B. Com I	AEC -I & II	01
2	Mrs. Patil L.S.	B.A.III	Paper No. IX & XIV, Paper No. X & XV, Eng.(Comp)	08
		B.A.II	Paper No. IV & VI	04
		B.A.I	AEC-I & II	02
		B.Com II	Bus. Communication	02
3	Mrs. Satpute M.R.	B.A.III	Paper No. X & XV	02
		B.A.II	Paper No. III & V	04
		B.Com II	Bus. Communication	02
		B.Com I(IT)	Bus. Communication	01
		BCA.I	Bus. Communication	02
4	Mr. Gaikwad R.V.	B.A.III	Paper No. XI & XVI, English Comp.	06
		B.A.II	AEC-(English Comp.)	02
		B.Com I(IT)	Bus. Communication	01
		BCA.I	Bus. Communication	02
		B.A. I	Major Mandatory (MM)	01

- 2) As per the above distribution the time-table is prepared for the academic year 2024-25.
- 3) Various ICT Teaching lectures discussed for the classes. It is decided to implement in the teaching.
- 4) Google Quiz is decided to conduct Online Tests.



S. Phule
Head
Department of English
Savitribai Phule Mahila Mandali, Satara



Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara

Department of English

2024-25

Notice

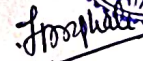

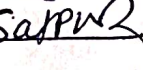
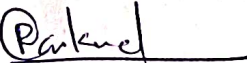
Date: 9th August, 2024

All the faculty members of the Dept. of English are hereby informed that the meeting will be held on 10th August, 2024 in the cabin of Dept. of English to discuss planning and implementation of various activities of the department. Kindly remain present at 12.00 pm.

Agenda:

- Activities: i) Welcome of Freshers
ii) Inauguration of English Literary Association
iii) Wall Paper 'SPIRIT' - First Issue

Members:

- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mrs. Satpute M.R. 
- 4) Mr. Gaikwad R.V. 




Head
Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara



Rayat Shikshan Sanstha's

Savitribai Phule Mahila Mahavidyalaya, Satara



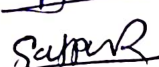
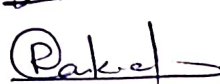
Department of English

2024-25

Minutes

Date: 10th August, 2024

The meeting was held on 10th August 2024 at 12.00 pm in the Dept. of English and the following members were present for the meeting.

- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mrs. Satpute M.R. 
- 4) Mr. Gaikwad R.V. 

The following decisions were taken:

- 1) The programme of Welcome of Freshers is decided to conduct on Wednesday 14/8/2024
- 2) On the same day Inauguration of English Literary Association is decided to conduct on Wednesday 14/8/2024. The Chief Guest Dr. Suresh Patil, Head, Department of English, Arts, Commerce & Science College, Nagthane is invited. Letter of invitation and other required preparation.
- 3) On 15th August, 2024 the first issue of Wall Paper 'SPIRIT' is decided to release on 'New Educational Policy 2020'.




Head

Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara



Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English

2024-25

Notice

Date: 14/8/2024

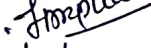

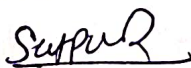
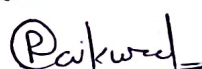
All the faculty members of the Dept. of English are hereby informed that the meeting will be conducted on 17/08/2024 (Saturday) in the cabin of Dept. of English to discuss regarding Diagnostic Test for the students of B.A. I, B. Com. I, B.Com I (IT). Kindly remain present at 12.00 pm.

Agenda:

- 1) Papers distribution for question paper setting
- 2) Nature of Question Paper



Members:

- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mrs. Satpute M.R. 
- 4) Mr. Gaikwad R.V. 


Head

Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara -





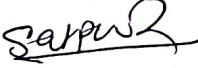
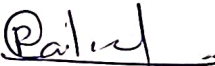
Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English

2024-25

Minutes

Date: 17/08/2024


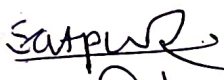
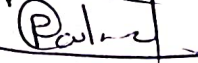
The meeting was held on 17/08/2024 at 12.00 pm in the Dept. of English and the following members were present for the meeting.

- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mrs. Satpute M.R. 
- 4) Mr. Gaikwad R.V. 

The following decisions were taken:

The subject teachers are notified to set question papers of their subject as per the following:

1) Papers distributed to the faculty members as per following:

- i) Mrs. Patil L.S.- B.A.I 
- ii) Mrs. Satpute M.R.- B.Com I 
- iii) Mr. Gaikwad R.V.-B.Com I (IT) 

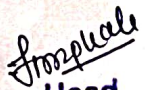
2) Nature of Question Papers was discussed

-Total marks will be 50

-25 MCQs to be set (Each question will carry for 2 marks)

- The questions should be set on the general knowledge of the subject and HSC syllabi.




Head
Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara

Department of English

Academic Year: 2024-25

Notice



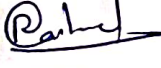

Date: 2nd September, 2024

All the members of the Dept. of English are hereby informed that the meeting will be held on 3rd September, 2024 in the cabin of Dept. of English, be present at 12.00p.m.

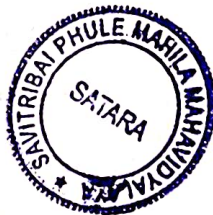
Agenda:

- Activities:
- i) Elocution Competition
 - ii) Infotainment
 - iii) Karmveer Jayanti Celebration Week
 - iv) Open Book and Surprise Test
 - iv) Seminar, Home Assignment and Group Discussion

Members:

- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mr. Gaikwad R.V. 
- 4) Mr. Tanksale R. D. 


Head
Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara

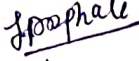

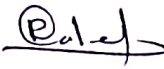



Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English
Academic Year: 2024-25

3rd September, 2024

Minutes:

The meeting was held on Tuesday, 3rd September, 2024 at 12.00 pm in the Dept. of English and the following members were present for the meeting.

- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mr. Gaikwad R.V. 
- 4) Mr. Tanksale R. D 

The following decisions were taken:

- 1) It is decided to organize an Elocution Competition for students.
- 2) It is also decided to organize Infotainment Activity in the form of movie screening "Anoor" in language lab.
- 3) Open Book and Surprise Test conducted as per the distributions of papers.
- 4) Seminar, Group Discussion, Home Assignment and Script Writing activities conducted for internal Evaluation as per NEP for 10 marks assigned by Shivaji University, Kolhapur.



Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English
Academic Year: 2024-25

The action taken report of the 4th meeting (3rd September, 2024)
of department of English is as following:

Action Taken Report:

As per resolution of the departmental meeting held on 3rd September, 2024 at 12.00 pm the following actions have been taken:

- 1) The Department of English has conducted an Elocution Competition on 4th September, 2024 at 10.00 a.m in the Auditorium room.
- 2) The Department of English Organized Infotainment Activity in the form of movie screening " Angoor" on Tuesday, 15th October, 2024 at 9:00 a.m.in language lab.
- 3) Open Book and Surprise Test conducted From 15th october,2024 to 20 October,2024 as per the distributions of papers
- 4) The topic for Seminar, Group Discussion and Script Writing has been distributed among the students. It was held on 14th October, 2024 to 19th October, 2024 in the Department of English.

J. Phule
Head
Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara



Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English
Academic Year: 2024-25

Notice

Date: 6th October, 2024

All the members of the Dept. of English are hereby informed that the 5th meeting will be held on Thursday 9th October, 2024 in the cabin of Dept. of English, be present at 12.00 p.m.

Agenda:

- Activities:
- i) Poetry Recitation/ Reading
 - ii) Guest /Expert Lecture
 - iii) Preliminary Examination
 - iv) Alumina Felicitation function
 - v) University Exam: guidance, Paper solution, Model answers etc.

Members:

1) Dr. Aphale J.A.

J. Aphale

2) Mrs. Patil L.S.

L.S. Patil

3) Mr. Gaikwad R.V.

R.V. Gaikwad

4) Mr. Tanksale R. D

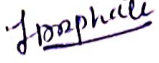

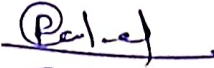

R.D. Tanksale

J. Aphale
Head
Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara



Minutes of 5th Meeting

The meeting was held on Thursday 9th October, 2024 at 12.00 pm in the Dept. of English under the guidance of head department of English Dr. Mrs. Jayashri Aphale and the following members were present for the meeting.

- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mr. Gaikwad R.V. 
- 4) Mr. Tanksale R. D 

The following decisions are taken:

- 1) It is decided to organize Poetry Recitation activity on Wednesday, 15th October, 2024.
- 2) It is also decided to organize Guest /Expert Lecture for Special English Student On Saturday, 18th October, 2024 Prof. Gadekar R. L from Shivaji College, Satarais invited as a resource person. Letter of invitation and other required preparation.
- 3) The Preliminary Examination conducted in the second week of October. The subject teachers are notified to set question papers of their distributions of papers.
- 4) It is also decided to conduct a felicitation function of Miss. Sonali Sapkal alumina The Department of English on 21st October, 2024 for her great Success in Net Examination.
- 5) University Exams will be held in December 2024. Concern subject teachers are instructed to provide students model question papers, Guidance session before actual exam and to provide University question paper of the last year to the students to solve.



Action Taken Report of 5th Meeting

As per decisions of the departmental meeting held 9th October, 2024 at 12.00 pm in the Dept. of English the following actions have been taken:

1. The Department of English has conducted Poetry Recitation activity on Wednesday, 15th October, 2024 in the Auditorium room. Twenty three (23) Students are participated in this Activity.
2. The Department of English organized Guest lecture for Special English Student On Saturday, 18th October, 2024. Prof. Gadekar R. L from Shivaji College, Satara is Guided students about Linguistics.
- 3) The Preliminary Examination conducted from 7 to 11 October, 2024 to 20 October, 2024.
- 4) A felicitation function of Miss. Sonali Sapkal alumina conducted by the Department of English on 21st October, 2024 in the department of English. Miss Sonali sapkal shared her college experience with students and guided them regarding the various career opportunities.
- 5) All the teachers have conducted Guidance session for the students before university exam. All students have solved the last year's question papers for practice and even model papers are given to solve to the students by teachers from the department of English.



S. Phule
Head
Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English
Academic Year: 2024-25

Notice

Date: 17th January, 2025

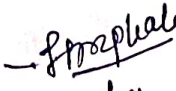
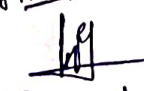
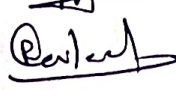
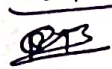
All the members of the Dept. of English are hereby informed that the 6th meeting will be held on 21st January, 2025 in the cabin of Dept. of English, be present at 12.00 p.m.

Agenda:

- Activities: i) Teaching Learning with ICT
- ii) Inauguration of Kusmanjali Wallpaper
- iii) Extension Activity
- iv) Home Assignment, Unit Test and Project
- v) Wall Paper "SPIRIT" Second Issue
- vi) Field Visit
- vii) Result analysis
- viii) Preliminary Examination


Head
Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara

Members:





- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mr. Gaikwad R.V. 
- 4) Mr. Tanksale R. D. 

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English
Academic Year: 2024-25

21st January, 2025

Minutes:

The meeting was held on 21st January, 2025 at 12.00pm in the cabin of Dept. of English and the following members were present for the meeting.

- 1) Dr. Aphale J.A. 
- 2) Mrs. Patil L.S. 
- 3) Mr. Gaikwad R.V. 
- 4) Mr. Tanksale R. D 

The following decisions were taken:

1. It is decided to utilize various ICT tools for teaching learning such as power point Presentation, Screening of films, you tube Educational videos etc.
2. On the occasion of Republic Day, Sunday, 26th January, 2025 issue of Wallpaper "Kusumanjali" is decided to release on "Patriotism"
3. It is decided to organize an extension activity on Monday, 17th February, 2025 At Bhimabai Ambedkar kanya vidyamandir, satara.
4. All the faculty members are suggested to collect Assignments, Unit Test for Internal Evaluation as per NEP for 10 marks assigned by Shivaji University, Kolhapur in time.
5. It is decided to release the second issue of wall paper "SPIRIT" On 8th March, 2025. The theme of this wallpaper is "International Woman day"

6. It is decided to organize a field visit activity on Wednesday, 19/03/2025 at Soft-Tech Pvt. Ltd.Satara.

7. All the faculty members are informed to prepare a result sheet for the Semester I, III& V. The distribution of Result analysis paper wise below:

1) Dr. Mrs. J. A Aphale. -i) B.A. I (Opt. English) *J. Aphale.*

ii) B.A.III Paper No. VII & VIII

2) Mrs. L.S Patil- i) B.A.I (Comp. English) *L.S Patil*

ii) B.A.II (Opt.English) Paper No. IV

iii) B.A.III Paper No. IX

iv) B.Com II (Bus.Com)

3) Mr. R.V Gaikwad - i) B.A.II (Comp. English)

ii) B.A.III (Comp. English)

iii) B.A.III Paper No. XI

iv) B. Com IT I

4) Mr. R.D Tanksale - i) B.Com .I (Bus. Com) *R.D Tanksale*

ii) B.A.II (Opt. English) Paper No. III

iii) B.A.III Paper No. X

iv) B.C.A. I (General English)

8. The preliminary Examination will be conducted in last week of March. The Subject Teachers are notified to set question papers of their distributed papers.

Rayat Shikshan Sanstha's
Savitribai Phule Mahila Mahavidyalaya, Satara
Department of English

Academic Year: 2024-25

The action taken report of the 6th meeting (21st January, 2025) of the department of English is as following:

Action Taken Report:

As per resolution of the departmental meeting held on 21st January, 2025 at 12.00 pm in the Dept. of English the following actions have been taken:

1. It is decided to utilize various ICT tools for teaching learning such as power point presentation, Screening of films, you tube Educational videos etc. it is implemented in Teaching Learning process.
2. The Department of English realised issue of wallpaper "Kusumanjali" as per the occasion of Republic Day on Sunday, 26th January, 2025.
3. The department of English Successfully organized an extension activity on Monday, 17th February, 2025 at Bhimabai Ambedkar kanya vidyamandir, satara. Departmental students taught various lesson like Tenses, Articles, Conversation Skills etc. to fifth to seventh standard students.
4. All Department students are instructed to complete their Assignments, projects, for internal Evaluation as per NEP for 10 marks assigned by Shivaji University, Kolhapur in time.
5. As per the occasion of "International Women Day" On 8th March, 2025 the department of English realised the second issue of wall paper "SPIRIT"
6. The department of English Successfully organized field visit activity on Wednesday, 19/03/2025 at Soft-Tech Pvt. Ltd. Satara. The Partner of Soft-Tech Pvt. Ltd. Satara. Hon. Er. Parag talk about functioning of Soft-Tech. He also guided student about various innovative skills, tools and techniques in IT.

7. All the faculty members are prepared a result sheet as per paper wise distribution and Submitted to Head of the Department.

8. The preliminary Examination conducted from 25th March, 2025 to 27th March, 2025.



Smpalab
Head
Department of English
Savitribai Phule Mahila Mahavidyalaya, Satara